AMENDMENT NO.: 1
TO THE TENDER DOCUMENTS
Defence Construction (1951) Limited

CLOSING DATE/TIME:	As indicated on the *Electronic Bidding System*
PROJECT NO.:	KN229958_86879
AMENDMENT DATE:	October 1, 2026
PROJECT TITLE:	R13 Elevator Replacement, Barrier Free Entrance and Life Safety Upgrades Kingston, Ontario

TO ALL TENDERERS:

THE PURPOSE OF THIS AMENDMENT IS TO GIVE EFFECT TO THE FOLLOWING:

1. Tenderers are advised to **DELETE** all references to “KN229981” in the Package B Drawings and Specifications, and **REPLACE** with “KN229958"
2. Reference **Package A,** Drawings: Tenderers are advised that all references to “By Others” in Package A, refers to scope excluded from the Contractor’s tendered price. This work will be completed by Shared Services Canada (SSC) under a separate contract.
3. Reference **Package B,** Drawings: Tenderers are advised that all references to “By Others” or “separate contract” in Package B refers to scope included in Package A, which shall be included in the Contractor’s tendered price.
4. Reference Package A Specifications Section 08 71 10 Hardware Schedule - Heading #7 and **DELETE** Table “By Security Supplier” in its entirety.
5. Reference Package A Drawing Sheets K-K74-7701/35-316 to K-K74-7701/35-320: **DELETE** the blue dashed line-weights and blue text. Tenderers are advised that drawings 316 to 320 are to indicate Package A’s Areas of Work, and do not dictate sequence of construction. Refer to Common Division 01, Section 01 11 00, 1.6 Work Sequence, and Section 01 11 00, 1.7 Phasing Plan.
6. To **ISSUE** 01 35 15 Industrial Security Specification enclosed (6 Pages).
7. DCC has issued an Advance Procurement Notice (APN) number **86879** to allow contractors that do not hold a valid Designated Organization Screening (DOS) security clearance to initiate the sponsorship process prior to the launch of this solicitation.

8. To be eligible for contract award, a Tenderer who does not hold a valid Designated Organization Verification (DOS) security clearance will be required to:

   a. have submitted a *Sponsorship application* prior to the date of publication of this tender call as indicated in the *Electronic Bidding System* (MERX); and

   b. meet all material requirements of the *sponsorship application package* by the closing date of the tender call as indicated in the *Electronic Bidding System* (MERX).

   c. Have submitted a *Proposal* or *bid*.

9. Reference DCL32 – General Conditions, **INSERT** the new "GC1.1.2.25 and GC1.1.2.26".

   1.1.2.25" *sponsorship application*" means the activity of having completed the questionnaire on the DCC web page and having forwarded the answers to the DCC Industrial Security Program (ISP)".

   1.1.2.26" *sponsorship application package*" means the activity of completing and forwarding the following forms to the DCC Industrial Security Program (ISP): the Application for Registration (AFR) for Canadian legal entities form, the Company Security Officer form, the Security Agreement form, the Security Clearance form, the Fingerprints Applicant form, the Alternate Company Security form and the Personnel Screening form".

10. Failure to comply with the requirements of paragraph 8 will result in a Tenderer's bid being considered non-compliant. However, if DCC determines, in its sole discretion that the failure of a Tenderer to obtain the required security clearance is due to undue administrative delay on the part of CSP or DCC, DCC may not, in its sole discretion, exercise its authority to disqualify such Tenderer.

11. All Tenderers should submit a completed Application for Registration (AFR) form with their tender as indicated in the Electronic Bidding System (MERX).

12. If a Tenderer fails to submit the AFR form with their bid, DCC reserves the right to request that the Tenderer submit the AFR form after the closing of the solicitation.

13. The date and time of the award will be at the sole discretion of DCC.

14. DCC recognizes that in some cases, additional organisational security measures may be required by CSP and that obtaining the required security clearance may be delayed due to factors beyond the Tenderer's control. In such cases, CSP will inform DCC detailing the nature of the extenuating circumstances and the expected timeline for delivering the DOS or FSC.

15. Notwithstanding the existence of extenuating circumstances, if the Tenderer is unable to obtain the required security clearance within the validity of the tender, DCC reserves the right, in its sole discretion, to declare the Tenderer non-compliant, to award the contract to the next lowest complaint Tenderer with the required security clearance, or to take any other action deemed appropriate.

16. The Tenderer acknowledges that no compensation, reimbursement or indemnification will be provided for any costs, losses or damages incurred of any kind as a result of the failure to obtain the required security clearance within the specified time period.

17. Tenderers are advised that Building R13 has no public/reception zone. The entire Building R13 is an Operation Zone.

18. The Contractor must, at all times during the performance of the Contract/Standing Offer, **hold a valid Designated Organization Screening (DOS),** issued by the Contract Security Program (CSP), Public Works and Government Services Canada (PWGSC).

19. The Contractor personnel requiring access to sensitive work site(s) **must EACH hold a valid RELIABILITY STATUS**, granted or approved by the CSP, PWGSC.

20. Subcontracts which contain security requirements are NOT to be awarded without the prior written permission of the CSP, PWGSC.

21. The *Contractor* will be required to comply with the provisions of the:

    a) Security Requirements Check List (SRCL# **KGN-500621770-C**), attached as Annex A and including four (4) pages;

    b) Contract Security Manual, (Latest Edition).

22. All Tenderers should submit a completed List of Names for Integrity Verification form with their tender, as indicated in the Electronic Bidding System.

23. If a Tenderer fails to submit the completed List of Names for Integrity Verification form with their tender, DCC reserves the right to require a Tenderer to submit the List of Names for Integrity Verification form after the tender closes.

24. Reference DCL193E – Instructions to Tenderers for Electronic Bidding – **DELETE** Item 17 and **INSERT** new Item 17:

    "17 LANGUAGE OF THE CONTRACT

    17.1 English shall be the language of the Contract and the entire written and verbal communication between the parties with respect to any matters related to the performance of the subject matter of the Contract.

    17.2 Unless otherwise specified in the Contract, all contractual documents to which the Contract applies or refers, as well as all deliverables, documents, reports, and results of work, services, or goods that the Contractor submits, provides, or delivers to DCC or Canada as part of the performance of the Contract, shall be in English."

    17.3 DCC reserves the right to translate, either internally or through a third party, any deliverable produced by the Contractor. In the event that DCC proceeds with translation, the Contractor may be provided with an opportunity to review and comment on the translated deliverable.

25. Reference DCL32 – General Conditions, GC 3.10.3 – **DELETE** "3.9.1 of GC3.9" and **INSERT** "3.10.1 of GC3.10".

26. Reference DCL32 – General Conditions – **DELETE** "3.8.1 of GC3.8" and **INSERT** new 3.8.1.

    "3.8.1 To the extent to which they are available and consistent with proper economy and the expeditious carrying out of the *Work*, the *Contractor* should, in the performance of the *Work*, employ a reasonable number of persons who have been on active service with the Armed Forces of Canada and have been honourably discharged therefrom."

27. The Contractor must provide a Fire Safety Plan in accordance with the National Fire Code of Canada (NFCC latest version) section 5.6.1.3. The *Contractor's* responsibility for a Fire Safety Plan is limited to their construction activities and not for the whole building. Responsibility for fire safety of the building areas outside of the construction limits will remain with DND. DND/CF is responsible for the Fire Safety Plan for the occupied portions of the building. The plan shall be submitted to DCC by the *Contractor* within ten (10) business days of award for approval by the Base Fire Chief prior to commencement of construction or demolition operations. A copy of the approved Fire Safety Plan shall be posted and maintained on site at all times during construction and the *Contractor* shall ensure all persons accessing the construction site are briefed and adhere to the requirements of the plan.
28. To bid on an opportunity, a bidder must be registered on the Open Construction Source List used to tender the opportunity. If the legal name of the bidder does not appear on the Open Construction Source List, then DCC may consider their bid as being noncompliant. If you change the name of your company, it is therefore very important that you notify DCC of the change as well as consider making the change to your MERX account.
29. If you are forming a Joint Venture for the purpose of bidding on a contract, then at least one of the members of the JV must be registered on the Open Construction Source List used to tender this opportunity. If that is not the case, then your bid will be considered noncompliant.

End of Amendment No. 1

Part 1 General

1.1 RELATED REQUIREMENTS

.1 **Precedence** - Division 1 sections take precedence over technical specifications in other Divisions of this project manual.

1.2 REFERENCES

.1 Definitions:

.1 Contract Security Program (CSP) - A division of Public Services and Procurement Canada (PSPC), which developed the Contract Security Manual and helps industry to participate in Government of Canada and foreign government contracts. CSP provides security screening services needed for contractors before their employees can work with Protected and Classified information and assets.

.2 Company Security Officer (CSO) - The CSO is the organization's official point of contact with the CSP. The CSO is responsible for monitoring the organization's security profile, addressing security issues, and is accountable to the CSP and to the organization's designated Key Senior Official on all industrial security matters.

.3 Contractor CSO - The employee of the Contractor’s company who is the CSO.

.4 Contract Security Manual (CSM) - The CSM is a ready and simple reference which tells Company Security Officers what they must know about Canadian government security standards and procedures and how to ensure that their organization meets these security requirements.

.5 Positive Control - Measures which guarantee that persons without appropriate clearance will not be left unattended to access the Department of National Defence/Canadian Armed Forces (DND/CAF) information, assets, resources, or locations.

.6 Request for Visit (RFV) - A form to be filled out by an individual who requires access to sensitive DND property, personnel, information, assets and resources because they must be security screened at the appropriate level before commencement of their duties.

.7 Restricted - Refers to a situation where authorized persons only, are allowed access to an area or information.

.8 Security Implementation Plan - A detailed document which outlines the company’s strategy and process to meet contract security requirements.

.9 Security Requirements Check List (SRCL) - The SRCL is a Treasury Board Secretariat (TBS) form used to define the security requirements for a contract. The SRCL represents an evaluation of security threats and risks that may arise through the contracting process.

.10 Sensitive - Records that are sensitive contain information that can cause different degrees of injury to an individual, a company, or the country if the information were disclosed in an unauthorized manner.

.2 Reference Sites:

.1 Defence Construction Canada (DCC)

.1 https://www.dcc-cdc.gc.ca/industry/security-requirements

.2 PSPC Contract Security Manual

.1 https://www.tpsgc-pwgsc.gc.ca/esc-src/msc-csm/index-eng.html

1.3 GENERAL

.1 Security requirements must form part of the contract between DCC and industry when defined by a SRCL.

.2 These security requirements apply but are not limited to:

.1 construction and material objects;

.2 contractual arrangements;

.3 professional service contracts;

.4 facility maintenance contracts; and

.5 environmental and UXO contracts.

.3 A SRCL is a form that is used to define the security requirements associated with each contract. The SRCL ensures that that the appropriate security clauses are identified so they may be incorporated into the contract, thereby legally binding the parties to meet the contract's security requirements. **The SRCL must accompany all contract documents including subcontracts that contain security requirements**.

.4 If multiple levels of screening are required, a Security Classification Guide may have been provided along with the SRCL as a contractual document. This document will provide further information related to security requirements when dealing with multiple levels of clearances within the contract.

1.4 PRIVATE SECTOR ORGANIZATION SCREENING AND CLEARANCES

.1 Companies who will need access to or who will retain controlled goods, protected or classified property, information, assets or resources must be cleared as follows:

.1 Companies must be cleared to safeguard the highest level of information and asset to be retained/accessed, meaning:

.1 Designated Organization Screening (DOS) is required for contracts involving access to information at the protected level and/or secure worksites (Reliability status);

.2 Facility Security Clearance (FSC) is required for contracts involving access to information at the protected and/or classified levels and/or secure worksites (Secret status);

.3 Document Safeguarding Capability (DSC) is required to work on protected and/or classified information at their own worksite; and

.4 Companies who will electronically process protected or classified information must have IT media clearance and processing capability commensurate with the security classification level of the information to be processed and must be cleared to the level commensurate with the information or asset to be accessed.

1.5 PERSONNEL SECURITY SCREENING

.1 Individuals requiring access to information and/or site must have their personnel security screening completed prior to submitting an RFV. As a part of the screening process, it is now a requirement for individuals to undergo a law enforcement inquiry through the RCMP, for electronic finger printing. Please refer to PSPC website for more information.

.2 Prior to Contract Award, personnel security screenings may not be initiated due to CSP requirements. Therefore, contractors must allow time in their schedules to seek personnel security screenings as required by the contract.

.1 Reliability status processing is anticipated to take seven (7) business days per employee after a request has been properly submitted to CSP; and

.2 Secret clearance processing is anticipated to take seventy-five (75) business days per employee after a request has been properly submitted to CSP.

1.6 VISIT CLEARANCE REQUESTS (VCR) APPROVAL

.1 All individuals (including subcontractors) who will have access to sensitive DND or CAF property, personnel, information, assets, and resources, must be security screened at the appropriate level before the commencement of their duties in relation to the contract.

.2 Access to Operations Zones: security screening is not required for certain personnel if positive control of those individuals is maintained throughout their visit. Positive control measures must be outlined in the Security Implementation Plan. Positive control can be used for the following personnel:

.1 Logistics activities – material drop-off, waste removal, snow removal;

.2 Transit through an operations zone (no work); and

.3 Authorities having jurisdiction.

.3 The VCR process verifies that those who are permitted access onto DND property have the required clearance level as outlined within the SRCL for the contract.

1.7 POST AWARD PROCESS OVERVIEW

.1 The Contractor's CSO is provided a blank RFV form by the DCC Representative in order to obtain an approved VCR.

.2 All employees of the successful bidder who will be accessing restricted sites or sensitive information during the execution of the contract require a VCR. The Contractor's CSO must forward the completed form to the DCC Representative for processing.

.1 The CSO of each company completing an RFV form must submit a picklist from the Online Industrial Security Services (OLISS) portal instead of filling in the details of each visitor on the form. Only the employees of the company who require access to the restricted site or sensitive information for that contract shall be listed on the picklist.

.2 If the Contractor intends to use Union Hall members, the CSO will request the Union Hall to provide the CSO with a separate picklist for all members to be used on the contract. Only the individuals of the Union Hall who require access to the site for that contract shall be listed on the picklist.

.3 The CSO of the company will input "SEE ATTACHED PICKLIST" when completing Particulars of Visitors.

.3 It is the responsibility of the Prime Contractor to submit and receive an approved SRCL for each subcontract containing security requirements. This responsibility extends to all subcontracts held by subcontractors.

.1 Instructions on this process are in the CSM located at https://www.tpsgc-pwgsc.gc.ca/esc-src/msc-csm/index-eng.html

.2 Prior to Contract Award, subcontract SRCL security screenings may not be initiated due to CSP requirements. Therefore, contractors must allow time in their schedules for subcontract SRCL approvals as required by the contract.

.1 When a Private Sector Organization Screening (PSOS) is **not** required, contractors shall allow 45 business days (from the date on which a complete and correct subcontract SRCL is received by CSP) for approval of a subcontract SRCL by CSP.

.2 When a PSOS **is** required:

.1 For sub-contractors to be sponsored to the level of DOS, contractors shall allow for 50 business days (from the date on which a complete and correct PSOS is submitted to CSP) for approval of a subcontract SRCL by CSP; and

.2 For sub-contractors to be sponsored to the level of FSC (Secret), contractors shall allow 124 business days (from the date on which a complete and correct PSOS is submitted to CSP) for approval of a subcontract SRCL by CSP.

.3 All security related pre-construction activities shall proceed immediately after award.

.4 For subcontracts, the RFV shall not be submitted until after the subcontract SRCL has been approved and permission to award the contract is granted by CSP.

.1 Contractor to allow a minimum of 15 business days for VCR processing.

.5 Personnel not meeting the required security clearances will not be allowed access to restricted sites or any sensitive information pertaining to the contract, except as permitted in 1.6.2.

.6 Approved VCRs are valid for the duration of the contract **or** one year less one day, whichever is less. Extension to VCRs will need to be requested as required, again allowing a minimum of 15 business days for processing.

1.8 SUBMITTALS

.1 Submit to the DCC Representative copies of the following documents, including updates issued:

.1 Security Implementation Plan

.2 Approved subcontract SRCLs

.3 Completed Request for Visit forms for all personnel working under the contract

.4 Incident reports within (1) working day

.5 Submit other data, information and documentation upon request by the DCC Representative.

1.9 RESPONSIBILITY

.1 It is the responsibility of the Contractor to have no security breaches while undertaking the work for this contract.

1.10 MEETINGS

.1 Prior to commencement of work, the Contractor will attend a pre-commencement meeting conducted by the DCC Representative. Ensure, as minimum, attendance by Contractor's site superintendent.

.1 The DCC Representative will advise of time, date and location of the meeting and will be responsible for recording and distributing the minutes.

.2 If requested by the DCC Representative, the Contractor's CSO will be required to participate in the pre-commencement meeting.

.2 Conduct site specific security meetings as required to ensure the management of security is in accordance with the contract.

.1 Record and post minutes of all meetings as allowed by the security requirements of the contract.

1.11 SECURITY IMPLEMENTATION PLAN

.1 Contractors are required to have in place a contract specific Security Implementation Plan that addresses the security requirements outlined in the contract.

.2 Provide one copy of the Security Implementation Plan to the DCC Representative prior to the commencement of work.

.3 At a minimum, the plan shall contain details addressing:

.1 CSO name and contact information;

.2 Schedule for subcontract SRCLs and RFVs;

.3 Site Access and Control Monitoring including verification that all people entering secure areas on site have approved VCRs in accordance with contractual security requirements, or any planned positive control measures;

.4 Security Education (i.e. Restrictions on photographs); and

.5 Security Incident Reporting.

.4 The DCC Representative will coordinate review of the Security Implementation Plan by the DND Project Security Authority to be completed within 10 business days of receipt following which the DCC Representative shall confirm DND's acceptance or rejection with comments.

1.12 INCIDENT REPORTING

.1 Investigate and report any security incidents immediately to the DCC Representative.

.1 Immediately provide a copy of the incident/investigation reports to the DCC Representative.

.2 Refer to Chapter 5 of the CSM https://www.tpsgc-pwgsc.gc.ca/esc-src/msc-csm/index-eng.html for more information.

.2 For the purpose of this contract, immediately notify the DCC Representative of incidents that involve a security breach from the identified clauses on the SRCL or an interruption to adjacent and/or integral infrastructure operations with potential loss implications.

.3 In the investigation and reporting of incidents, the Contractor is required to respond in a timely fashion (within 5 working days) to correct the action that was deemed to have caused the incident and advise in writing on the action taken to prevent a re-occurrence of the incident.

Part 2 Products

2.1 NOT USED

.1 Not Used.

Part 3 Execution

3.1 NOT USED

.1 Not Used.

END OF SECTION

ANNEX A

Government of Canada / Gouvernement du Canada

Contract Number / Numéro du contrat
KGN-500621770-C
Security Classification / Classification de sécurité Unclassified

SECURITY REQUIREMENTS CHECK LIST (SRCL)
LISTE DE VÉRIFICATION DES EXIGENCES RELATIVES À LA SÉCURITÉ (LVERS)

PART A - CONTRACT INFORMATION / PARTIE A - INFORMATION CONTRACTUELLE

1. Originating Government Department or Organization / Ministère ou organisme gouvernemental d'origine	2. Branch or Directorate / Direction générale ou Direction
DND	RPOU(O) Det Kgn
3. a) Subcontract Number / Numéro du contrat de sous-traitance	3. b) Name and Address of Subcontractor / Nom et adresse du sous-traitant
N/A	N/A

4. Brief Description of Work / Brève description du travail

Construction contract for replacement of the R13 Massey Building elevator to make it barrier free.

5. a) Will the supplier require access to Controlled Goods? Le fournisseur aura-t-il accès à des marchandises contrôlées?	☑ No / Non	☐ Yes / Oui
5. b) Will the supplier require access to unclassified military technical data subject to the provisions of the Technical Data Control Regulations? Le fournisseur aura-t-il accès à des données techniques militaires non classifiées qui sont assujetties aux dispositions du Règlement sur le contrôle des données techniques?	☑ No / Non	☐ Yes / Oui
6. Indicate the type of access required / Indiquer le type d'accès requis		
6. a) Will the supplier and its employees require access to PROTECTED and/or CLASSIFIED information or assets? Le fournisseur ainsi que les employés auront-ils accès à des renseignements ou à des biens PROTÉGÉS et/ou CLASSIFIÉS? (Specify the level of access using the chart in Question 7. c) (Préciser le niveau d'accès en utilisant le tableau qui se trouve à la question 7. c)	☑ No / Non	☐ Yes / Oui
6. b) Will the supplier and its employees (e.g. cleaners, maintenance personnel) require access to restricted access areas? No access to PROTECTED and/or CLASSIFIED information or assets is permitted. Le fournisseur et ses employés (p. ex. nettoyeurs, personnel d'entretien) auront-ils accès à des zones d'accès restreintes? L'accès à des renseignements ou à des biens PROTÉGÉS et/ou CLASSIFIÉS n'est pas autorisé.	☐ No / Non	☑ Yes / Oui
6. c) Is this a commercial courier or delivery requirement with **no** overnight storage? S'agit-il d'un contrat de messagerie ou de livraison commerciale **sans** entreposage de nuit?	☑ No / Non	☐ Yes / Oui

7. a) Indicate the type of information that the supplier will be required to access / Indiquer le type d'information auquel le fournisseur devra avoir accès

Canada ☐	NATO / OTAN ☐	Foreign / Étranger ☐
7. b) Release restrictions / Restrictions relatives à la diffusion		
No release restrictions Aucune restriction relative à la diffusion ☐	All NATO countries Tous les pays de l'OTAN ☐	No release restrictions Aucune restriction relative à la diffusion ☐
Not releasable À ne pas diffuser ☐		
Restricted to: / Limité à : ☐	Restricted to: / Limité à : ☐	Restricted to: / Limité à : ☐
Specify country(ies): / Préciser le(s) pays :	Specify country(ies): / Préciser le(s) pays :	Specify country(ies): / Préciser le(s) pays :

7. c) Level of information / Niveau d'information

Canada	NATO / OTAN	Foreign / Étranger
PROTECTED A PROTÉGÉ A ☐	NATO UNCLASSIFIED NATO NON CLASSIFIÉ ☐	PROTECTED A PROTÉGÉ A ☐
PROTECTED B PROTÉGÉ B ☐	NATO RESTRICTED NATO DIFFUSION RESTREINTE ☐	PROTECTED B PROTÉGÉ B ☐
PROTECTED C PROTÉGÉ C ☐	NATO CONFIDENTIAL NATO CONFIDENTIEL ☐	PROTECTED C PROTÉGÉ C ☐
CONFIDENTIAL CONFIDENTIEL ☐	NATO SECRET NATO SECRET ☐	CONFIDENTIAL CONFIDENTIEL ☐
SECRET SECRET ☐	COSMIC TOP SECRET COSMIC TRÈS SECRET ☐	SECRET SECRET ☐
TOP SECRET TRÈS SECRET ☐		TOP SECRET TRÈS SECRET ☐
TOP SECRET (SIGINT) TRÈS SECRET (SIGINT) ☐		TOP SECRET (SIGINT) TRÈS SECRET (SIGINT) ☐

Government of Canada / Gouvernement du Canada

Contract Number / Numéro du contrat
KGN-500621770-C
Security Classification / Classification de sécurité Unclassified

PART A *(continued)* / PARTIE A *(suite)*

8. Will the supplier require access to PROTECTED and/or CLASSIFIED COMSEC information or assets? ☑ No / Non ☐ Yes / Oui
Le fournisseur aura-t-il accès à des renseignements ou à des biens COMSEC désignés PROTÉGÉS et/ou CLASSIFIÉS?
If Yes, indicate the level of sensitivity:
Dans l'affirmative, indiquer le niveau de sensibilité :

9. Will the supplier require access to extremely sensitive INFOSEC information or assets? ☑ No / Non ☐ Yes / Oui
Le fournisseur aura-t-il accès à des renseignements ou à des biens INFOSEC de nature extrêmement délicate?

Short Title(s) of material / Titre(s) abrégé(s) du matériel :
Document Number / Numéro du document :

PART B - PERSONNEL (SUPPLIER) / PARTIE B - PERSONNEL (FOURNISSEUR)

10. a) Personnel security screening level required / Niveau de contrôle de la sécurité du personnel requis

☑ RELIABILITY STATUS COTE DE FIABILITÉ	☐ CONFIDENTIAL CONFIDENTIEL	☐ SECRET SECRET	☐ TOP SECRET TRÈS SECRET
☐ TOP SECRET– SIGINT TRÈS SECRET – SIGINT	☐ NATO CONFIDENTIAL NATO CONFIDENTIEL	☐ NATO SECRET NATO SECRET	☐ COSMIC TOP SECRET COSMIC TRÈS SECRET
☐ SITE ACCESS ACCÈS AUX EMPLACEMENTS			

Special comments:
Commentaires spéciaux : Unscreened personnel may only access public and reception zones

NOTE: If multiple levels of screening are identified, a Security Classification Guide must be provided.
REMARQUE : Si plusieurs niveaux de contrôle de sécurité sont requis, un guide de classification de la sécurité doit être fourni.

10. b) May unscreened personnel be used for portions of the work? ☐ No / Non ☑ Yes / Oui
Du personnel sans autorisation sécuritaire peut-il se voir confier des parties du travail?

If Yes, will unscreened personnel be escorted? ☑ No / Non ☐ Yes / Oui
Dans l'affirmative, le personnel en question sera-t-il escorté?

PART C - SAFEGUARDS (SUPPLIER) / PARTIE C - MESURES DE PROTECTION (FOURNISSEUR)

INFORMATION / ASSETS / RENSEIGNEMENTS / BIENS

11. a) Will the supplier be required to receive and store PROTECTED and/or CLASSIFIED information or assets on its site or premises? ☑ No / Non ☐ Yes / Oui
Le fournisseur sera-t-il tenu de recevoir et d'entreposer sur place des renseignements ou des biens PROTÉGÉS et/ou CLASSIFIÉS?

11. b) Will the supplier be required to safeguard COMSEC information or assets? ☑ No / Non ☐ Yes / Oui
Le fournisseur sera-t-il tenu de protéger des renseignements ou des biens COMSEC?

PRODUCTION

11. c) Will the production (manufacture, and/or repair and/or modification) of PROTECTED and/or CLASSIFIED material or equipment occur at the supplier's site or premises? ☑ No / Non ☐ Yes / Oui
Les installations du fournisseur serviront-elles à la production (fabrication et/ou réparation et/ou modification) de matériel PROTÉGÉ et/ou CLASSIFIÉ?

INFORMATION TECHNOLOGY (IT) MEDIA / SUPPORT RELATIF À LA TECHNOLOGIE DE L'INFORMATION (TI)

11. d) Will the supplier be required to use its IT systems to electronically process, produce or store PROTECTED and/or CLASSIFIED information or data? ☑ No / Non ☐ Yes / Oui
Le fournisseur sera-t-il tenu d'utiliser ses propres systèmes informatiques pour traiter, produire ou stocker électroniquement des renseignements ou des données PROTÉGÉS et/ou CLASSIFIÉS?

11. e) Will there be an electronic link between the supplier's IT systems and the government department or agency? ☑ No / Non ☐ Yes / Oui
Disposera-t-on d'un lien électronique entre le système informatique du fournisseur et celui du ministère ou de l'agence gouvernementale?

PART C - *(continued)* / PARTIE C - *(suite)*

For users completing the form **manually** use the summary chart below to indicate the category(ies) and level(s) of safeguarding required at the supplier's site(s) or premises.
Les utilisateurs qui remplissent le formulaire **manuellement** doivent utiliser le tableau récapitulatif ci-dessous pour indiquer, pour chaque catégorie, les niveaux de sauvegarde requis aux installations du fournisseur.

For users completing the form **online** (via the Internet), the summary chart is automatically populated by your responses to previous questions.
Dans le cas des utilisateurs qui remplissent le formulaire **en ligne** (par Internet), les réponses aux questions précédentes sont automatiquement saisies dans le tableau récapitulatif.

SUMMARY CHART / TABLEAU RÉCAPITULATIF

Category Catégorie	PROTECTED PROTÉGÉ			CLASSIFIED CLASSIFIÉ			NATO				COMSEC					
	A	B	C	CONFIDENTIAL CONFIDENTIEL	SECRET	TOP SECRET TRÈS SECRET	NATO RESTRICTED NATO DIFFUSION RESTREINTE	NATO CONFIDENTIAL NATO CONFIDENTIEL	NATO SECRET	COSMIC TOP SECRET COSMIC TRÈS SECRET	PROTECTED PROTÉGÉ			CONFIDENTIAL CONFIDENTIEL	SECRET	TOP SECRET TRES SECRET
											A	B	C			
Information / Assets Renseignements / Biens																
Production																
IT Media / Support TI																
IT Link / Lien électronique																

12. a) Is the description of the work contained within this SRCL PROTECTED and/or CLASSIFIED?
La description du travail visé par la présente LVERS est-elle de nature PROTÉGÉE et/ou CLASSIFIÉE?

☑ No / Non ☐ Yes / Oui

If Yes, classify this form by annotating the top and bottom in the area entitled "Security Classification".
Dans l'affirmative, classifier le présent formulaire en indiquant le niveau de sécurité dans la case intitulée « Classification de sécurité » au haut et au bas du formulaire.

12. b) Will the documentation attached to this SRCL be PROTECTED and/or CLASSIFIED?
La documentation associée à la présente LVERS sera-t-elle PROTÉGÉE et/ou CLASSIFIÉE?

☑ No / Non ☐ Yes / Oui

If Yes, classify this form by annotating the top and bottom in the area entitled "Security Classification" and indicate with attachments (e.g. SECRET with Attachments).
Dans l'affirmative, classifier le présent formulaire en indiquant le niveau de sécurité dans la case intitulée « Classification de sécurité » au haut et au bas du formulaire et indiquer qu'il y a des pièces jointes (p. ex. SECRET avec des pièces jointes).

Government of Canada / Gouvernement du Canada

Contract Number / Numéro du contrat
KGN-500621770-C
Security Classification / Classification de sécurité Unclassified

PART D - AUTHORIZATION / PARTIE D - AUTORISATION

13. Organization Project Authority / Chargé de projet de l'organisme

Name (print) - Nom (en lettres moulées)	Title - Titre	Signature	Date
Major Steve Madore	OC RPOD Kingston	MAJ MADORE EIA OC RPOU (O) DET KGN ☎5280 Digitally signed by MADORE, STEVE 250 Date: 2022.06.14 10:47:59 -04'00'	

Telephone No. - N° de téléphone	Facsimile No. - N° de télécopieur	E-mail address - Adresse courriel
(613) 541-5010 x 5280	613-541-4495	Steve.Madore9@forces.gc.ca

14. Organization Security Authority / Responsable de la sécurité de l'organisme

Name (print) - Nom (en lettres moulées)	Title - Titre	Signature	Date
Mark Erasmo	Senior Security Analyst	ERASMO, MARK 761 Digitally signed by ERASMO, MARK 761 DN: C=CA, O=GC, OU=DND-MDN, OU=Personnel, OU=INTERN, CN="ERASMO, MARK 761" Reason: I am the author of this document Location: your signing location here Date: 2022.06.15 13:46:01-04'00' Foxit PDF Editor Version: 11.2.2	

Telephone No. - N° de téléphone	Facsimile No. - N° de télécopieur	E-mail address - Adresse courriel

15. Are there additional instructions (e.g. Security Guide, Security Classification Guide) attached?
Des instructions supplémentaires (p. ex. Guide de sécurité, Guide de classification de la sécurité) sont-elles jointes?

☐ No / Non ☑ Yes / Oui

16. Procurement Officer / Agent d'approvisionnement

Name (print) - Nom (en	Title - Titre	Signature	Date
[illegible] Coordinator, Contract Services, Defence Construction Canada, CFB Kingston, 6 Moro Street, Kingston, ON K7K 7B4 / Coordinateur, Services des marchés, Construction de Défense Canada, BFC Kingston, 6, rue Moro, Kingston, ON K7K 7B4		Phung, Danny	Phung, Danny c=CA, o=GC, ou=DCC-CDC, cn=Phung, Danny Coordinator, Contract Services 2026.07.23 12:04:48 -04'00'

Telephone No. - N° de téléphone	Facsimile No. - N° de télécopieur	E-mail address - Adresse courriel

17. Contracting Security Authority / Autorité contractante en matière de sécurité

Name (print) - Nom (en lettres moulées)	Title - Titre	Signature	Date
Patrick Gaudreau-Ritlop Contract Security Officer Patrick.Gaudreau-Ritlop@tpsgc-pwgsc.gc.ca		GaudreauRitlop, Patrick Digitally signed by GaudreauRitlop, Patrick Date: 2022.06.24 10:21:02 -04'00'	

Telephone No. - N° de téléphone	Facsimile No. - N° de télécopieur	E-mail address - Adresse courriel